



OFFICE OF THE COMPTROLLER
CITY OF SAINT LOUIS



VIRVUS JONES
Comptroller

212 CITY HALL
622-3297

August 1, 1995

Mr. William C. Duffe, Director
Department of Personnel
1300 Convention Plaza, Room 300
St. Louis, Missouri 63103

Dear Mr. Duffe:

The purpose of this letter is to request the appointment of Ivy Neyland-Pinkston to the position of Deputy Comptroller. In her expanded role, Ivy will oversee the operations of the following operating sections in the Comptroller's Office:

Asset Management
Internal Audit Section
Research & Information

Thomas Bozzo, the current Deputy Comptroller, will continue to oversee the following sections:

Accounting Services
Information System Services
Federal Grants Section

Enclosed you will find a copy of the Administrative Office's Table of Organization for your review.

As you know, Ms. Neyland-Pinkston holds an M.B.A. from Saint Louis University and has 16 years of combined management experience in finance, strategic planning, management, economic development, marketing, and accounting. Her experience, leadership, and dedication in representing the City and ensuring that all City transactions are fiscally sound are concrete reasons for my decision on her appointment.

PLAINTIFF'S
EXHIBIT
OO

Page 2

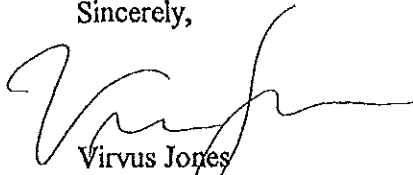
Mr. William C. Duffe

August 1, 1995

If possible, please make the appointment effective on the next pay period. Please call me at 622-4389, if you have any questions.

Once again, thank you.

Sincerely,

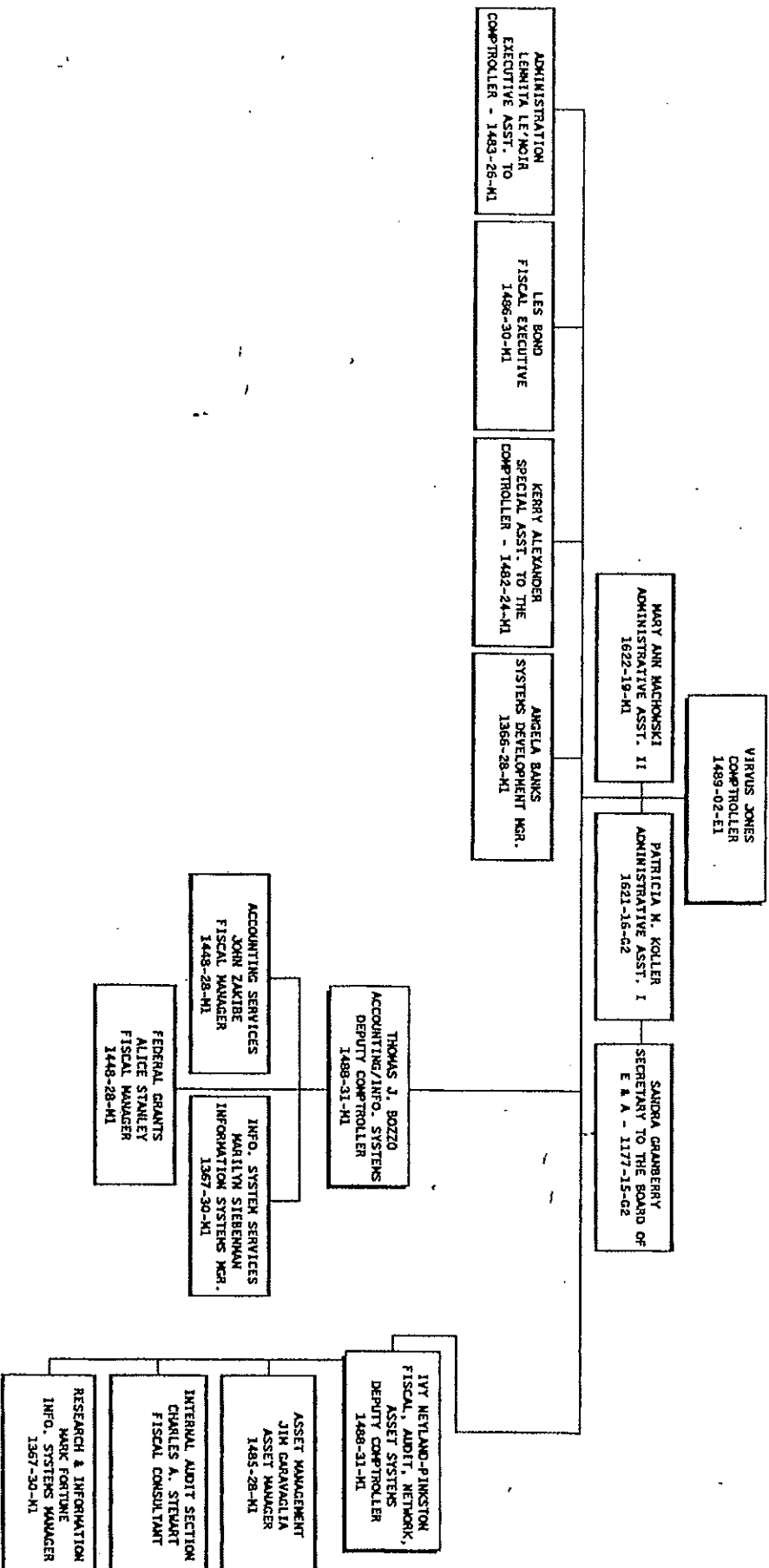


Virvus Jones
Comptroller

VJ/pmk

Enclosure

ADMINISTRATIVE OFFICE



JULY 27, 1995



The City of St. Louis

DEPARTMENT OF PERSONNEL

ROOM 100 - CITY HALL
ST. LOUIS, MISSOURI 63103

WILLIAM C. DUFFE
DIRECTOR OF PERSONNEL

DEANE H. LOONEY
ASSISTANT DIRECTOR

September 21, 1995

Honorable Virvus Jones
Comptroller
City of St. Louis
Room 212 City Hall
St. Louis, Missouri 63103

Dear Mr. Jones:


The Department of Personnel is in receipt of your letter dated August 1, 1995, regarding the reorganization of your office.

Please be advised that after a careful review of the planned reorganization, the operating sections to be placed under the supervision of Ms. Neyland-Pinkston, and the duties that she will assume in her expanded management role, it has been determined that the position she currently occupies should be reallocated to the class of Deputy Comptroller. Please have an "Employee Status" form prepared changing Ms. Neyland-Pinkston's class title, code, and pay grade from Fiscal Manager (1448-28M-1) to Deputy Comptroller (1488-31M-1). Ms. Neyland-Pinkston's new bi-weekly rate will be \$2,837. These changes are effective September 17, 1995. In preparing the form, please include the statement "Change in title to more accurately reflect the duties and responsibilities of the position."

If there are any questions about this determination, please contact our Compensation and Employee Relations Division at 622-3565.

Very truly yours,

DEPARTMENT OF PERSONNEL


William C. Duffe
Director of Personnel

WCD:RLM:prp

cc: Linda Thomas

PRESENT STATUS
IN SHADED AREA

CITY OF ST. LOUIS
EMPLOYEE STATUS FORM

CHANGES ARE ENTERED
IN APPROPRIATE SPACE
BELOW PRESENT STATUS

09/05/95

SOCIAL SECURITY NUMBER	NAME OF EMPLOYEE	PRESENT CLASS TITLE
1488 31	NEWLAND, PINESTON, JAY P.	
AGENCY AND ORGANIZATION UNIT		TRANSACTION NUMBER
COMPTROLLER'S OFFICE		

CLASSIFICATION TYPE CLASS GRADE SHIFT STEP 0 1488 31 M2	BIWEEKLY RATE 283700	BIWEEKLY HOURS	% FULL TIME	PERFORMANCE RATE	DEPT.	PAY LOC
F. EXEMPT.	S. EXEMPT.	RACE A, B, H, I, W or O	FICA Y or N	PENSION F, P, or N	SEX F or M	BIRTH DATE MONTH DAY YEAR
						DATE OF CHANGE 09/17/95 MONTH DAY YEAR

EMPLOYEE'S NAME NEWLAND, PINESTON, JAY P.	SOCIAL SECURITY NUMBER	SPECIAL FWT	SPECIAL SWT	CHARITY
KEEP	UBCF	FIREMEN'S RELIEF	UNIFORM	DEFERRED COMP.
POLICE ASSOCIATION	POLICE FUNERAL	DENTAL	NCF	WCSR
PADD	PDADD	ED IC	URENT	CAP AM
MEDICAL	LIFE INSURANCE	AD & D	DEPENDENT LIFE	CREDIT UNION
				PARKING
				UNION DUES
				BONDS

THESE DEDUCTIONS MAY NOT BE CHANGED WITH THIS FORM

EMPLOYEE'S ADDRESS	ACCOUNTING CODE		
1205 FLORIAN			
HOUSE NO. SFX PFX	STREET NAME		
	ZIP CODE		
FUND	REPORT CENTER	ACCOUNT	PROJECT

SEPARATION FROM PAYROLL	TERM. EMP. RET.	RETURN FROM LEAVE
DEATH DISMISSAL LAYOFF RESIGNATION TEMP. ABSENCE		
MONTH DAY YEAR		MONTH DAY YEAR

REASON FOR DATA CHANGE: *Change in title to more accurately reflect the duties and responsibilities of the position.*

TO APPOINTING AUTHORITY: INDICATE DETAILS OF AND REASONS FOR SEPARATION OR DEMOTION. STATE CAUSE OF DEATH, TO EMPLOYEE: ANY REGULAR PERMANENT EMPLOYEE WHO BELIEVES THAT HE OR SHE HAS BEEN DISMISSED WITHOUT JUST CAUSE, MAY, WITHIN TEN (10) DAYS OF THE EFFECTIVE DATE OF SUCH ACTION, REQUEST A HEARING BY THE CIVIL SERVICE COMMISSION. REASONS FOR RESIGNATION OR REQUEST FOR LEAVE MUST BE STATED. (FOR MORE SPACE TYPE ON SEPARATE SHEET AND ATTACH.)

LAST DAY AT WORK:	METHOD AND DATE OF NOTICE TO EMPLOYEE:	LENGTH OF LEAVE: FROM TO
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EMPLOYEE AUTHORIZATION SIGNATURE
FOR CHANGE IN STATUS (IF REQUIRED):

DATE:

SIGNATURE, TITLE, AND AGENCY OF NEW APPOINTING AUTHORITY: (FOR TRANSFER)

NAME AND TITLE OF APPOINTING AUTHORITY SUBMITTING THIS FORM:

SIGNATURE:

DATE OF SUBMISSION:

PAYROLL CLERK:

DATE:

FOR USE OF DEPARTMENT OF PERSONNEL:

APPROVED:
PD/Compt.-1 5/84

DIRECTOR OF PERSONNEL

EFFECTIVE DATE OF ACTION

TRANSMITTED TO
COMPTROLLER, BY:

ENTERED ROSTER,
BY:

Classification: 0 1488 31 M1
BI-weekly rate: 2837.00
Date of Change: 09/17/95

Reason for data Change:

Change in the title to more accurately reflect the duties and responsibilities of the position.